

TERRY RAYMER

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FACILITY MANAGER

- ♦ Highly accomplished Facility Manager with extensive experience in Regulatory Compliance, Safety and Security, Utility Management, Medical Equipment, Hazardous materials and waste, Risk Assessments, Fire Safety, and Project Management. Excellent communication, interpersonal, leadership and problem solving skills. Highly skilled in identifying areas needing improvement, then collaborating with management to implement positive change for increased patient satisfaction and staff productivity. Routinely called upon to assist with troubleshooting and repair of complex Electrical, Mechanical, or Control problems when needed.

AREAS OF EXPERIENCE

- Project Management
- Preventive Maintenance
- Equipment Troubleshooting
- Risk Assessments
- Process Improvements
- Team Leadership
- Database Driven Websites
- Construction management
- Regulatory / Code compliance

PROFESSIONAL EXPERIENCE

CATHOLIC HEALTH INITIATIVES, Flaget Memorial Hospital Bardstown, KY

Facility Manager

2016 - Present

Planned, organized and managed multidiscipline maintenance Staff in a Healthcare environment of over 1.3 million square feet

- Oversight of day to day operations for a fast paced maintenance environment assuring compliance with corporate policies and regulatory agency's
- Evaluated monthly employee performance, provided feedback and coached staff when needed
- Conducted monthly staff meetings providing ongoing staff feedback and coaching as needed
- Created department workflows as needed
- Developed annual performance goals and objectives for Facilities Staff
- Managed Department Budget
- BAS Programming

Key Accomplishments:

- Managed a successful \$1.2 million dollar Air handler modernization project from design through commissioning
- Managed computer aided facility management (CAFM) software deployment and utilization
- Energy Conservation Plan, after first full year of project realized a \$180,000 energy savings for 2013
- Successfully led Team through a successful Joint Commission Survey in 2016

JEWISH HOSPITAL HEALTHCARE/CHI, Louisville, KY

Facility Supervisor

2009 - 2016

Electrical, Building Automation and Program Development

- Daily Supervision of skilled staff within department ensuring department goals were consistently met
- Ensured all Building systems were maintained in accordance with Joint Commission standards and applicable local, state, and federal regulatory requirements
- Served as department project liaison with Engineering firms and contractors for numerous projects
- Highly skilled at troubleshooting mechanical, electrical, and HVAC systems
- Performed installation, programming, troubleshooting, and repair of Building Automation systems

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JEWISH HOSPITAL HEALTHCARE, Louisville, KY

Applications Administrator

2000 - 2009

Electrical, Building Automation and Program Development

- Designed and Implemented a web-based Work Order Management system which processed routine, corrective, and preventive maintenance work orders which handled > 20,000 work requests per year
- Developed a web-based Paging application used by Facility Staff which handles in excess of 70,000 requests per year
- Installation, programming, troubleshooting, and repair of Electrical, and Building Automation systems
- Installation, Troubleshooting, and repair of Variable Frequency Drives

PHILLIP MORRIS INC., Louisville, KY

Electrician

1990 - 2000

Industrial Electrical Equipment

- Electrical installation, troubleshooting, and repair of high-speed production equipment in a fast paced work environment
- Circuit board repair down to component level on Microprocessor-based equipment
- Program and troubleshoot programmable Logic controllers
- Installation, Troubleshooting, and repair of Variable Frequency Drives

AMERICAN SYNTHETIC RUBBER INC., Louisville, KY

Instrument Technician

1989 - 1990

Industrial Instrumentation and Controls

- Installation troubleshooting, and repair of electronic, pneumatic, and hydraulic equipment
- Maintained Beckman Gas Chromatographs
- Troubleshoot and repair of Variable Frequency Drives
- Installation troubleshooting, and repair of Taylor Mod 30, and Bailey network 90 control system

COLGATE PALMOLIVE COMPANY INC., Jeffersonville, IN

Industrial Electrician

1986 - 1989

Industrial Electrical Equipment

- Installation, troubleshooting, and repair of electronic, electrical, pneumatic, and hydraulic equipment
- Installation startup, and programming of PLC3, PLC2, SL100 Allen Bradley Programmable controllers
- Maintained electronic and mechanical scales, Micro-motion mass flow meter's,
- Troubleshoot and repair of Variable Frequency Drives

PROFESSIONAL CREDENTIALS

- ◆ Certified Healthcare Facility Manager 2016
- ◆ Microsoft Certified Professional (MCP), Certificate #00046700 2006
- ◆ Licensed Journeyman Electrician, KY License ME9198 1998

EDUCATION

Tridium AX Programmer Course, Lynxspring, Lee's Summit, MO

MCSE Course, Accent Training, Jeffersonville, IN

Avionics Instrument Systems Specialist, USAF

High School, Pleasure Ridge Park, Louisville, KY

COMPUTER SKILLS

Comprehensive knowledge of Microsoft Word, Microsoft Outlook, Power Point, Excel, and Access
Programming Languages HTML, ASP, VB, JAVA